

Dear Parents/Guardians,

At Anthony Wayne Junior High, we believe that community involvement is important to the leadership development of our students. Social Studies students will be required to complete eight (8) service hours throughout the school year. These individual service hours will be divided up into two categories: School and Community. By using this approach, we feel the service-learning hours will be more valuable and meaningful to the students, and we can ensure all students are involved. At the end of each quarter, two (2) hours of service must be completed and logged on the AWJH Service Hours log sheet.

If for any reason, one or more of the requirements cannot be completed, please contact your child's Social Studies teacher so that alternate arrangements can be administered.

The following are the guidelines for the AWJH Community Service-Learning Project:

- A requirement of two (2) service hours per quarter. The service hours must be completed within the quarter time frame and by the **end of each quarter**. For example, service done during the summer does not count for credit.
- Any hour that goes beyond the two (2) hours will not transfer to the next quarter. For example, if you do three (3) hours in one quarter, the extra hour does NOT transfer to a new quarter.
- School hours – Hours performed at Anthony Wayne Schools for teachers, faculty, staff and AW school functions.
- Community hours – Hours performed in the community (ie. Food Banks, food shelters, city/town functions, homeless shelters, etc.)
- Forms must be completed fully to receive credit for your hours of work (all columns filled out and signed)
- For each time period of service hours, the log sheet must be signed by the supervising adult and turned back into your teacher.
- If volunteering at an unfamiliar location (some place other than school, religious organization, or a parent/guardian's place of work) make sure you research the location and talk to your parent/guardian(s) about your choice. The location may have restrictions on age, the need for a parent/guardian to be present, or require certain knowledge or skill set.
- Locations do not need to be pre-approved by your teacher, but you can always talk to us about your ideas.
- Remember these are service activities. You should not receive compensation.
- AWJH will be organizing some collective school and community service opportunities throughout the school year to help students fulfill the service hours requirement.
- Teachers will also post any service opportunities if they become available.
- If you are aware of service opportunities in the community, please share these with your child's Social Studies teacher. He/she can help to spread the news or organize an opportunity.

Examples of Service:

- Mowing a neighbor's yard for free.
- Babysitting/pet sitting for free (non-relative)
- Working at Vision Mission Kitchens or Ronald McDonald House or Humane Society
- Organizing a trash pickup in your neighborhood or local park.
- Helping a AW teacher with classroom tasks (primary teachers included)

Sincerely,

The Anthony Wayne Junior High Social Studies Department
Christine Young, Daniel Keller, Jill Feltner, Shawna Keener, Manda Risner, and Kate Karchner